

## Conference Room Details

We are fortunate to have a range of rooms in a range of sizes so that we can offer an ideal venue for any type of event. We strongly recommend viewing the facilities before booking to ensure that our facilities fit your needs exactly.

Room Sizes	Length Meters	Width Meters	Height Meters	Natural Daylight	Location
Lothian	16.5	7	3	Yes	Ground
Milton	14	7	3	Yes	Ground
Treetops	11	7	3	Yes	first
Glen Devon	8	5	2.2	No	Ground
Scott	5	5	2.8	Yes	Ground
Rosemount	5	4.5	3	Yes	Ground

Room Capacity	Theatre Style	Class Room	Board Room	U Shape
Lothian	160	80	60	55
Milton	75	50	40	40
Treetops	50	30	35	30
Glen Devon	30	20	24	20
Scott	15	10	12	10
Rosemount	15	10	12	10

Room Hire	½ Day 4 hours	Full Day 8 Hours	Evening Hire
Lothian	£350	£495	£195
Milton	£250	£350	£150
Treetops	£175	£295	£100
Glen Devon	£120	£195	£75
Scott	£65	£100	£50
Rosemount	£85	£150	£50

Multiple hires will be offered a discounted rate



## Lothian Suite

Our largest suite has been redesigned with the conference organiser in mind. Screens and projectors are ceiling mounted to offer more floor space. PA system is tied into projector system to offer seamless sound and of course full air-conditioning assures maximum comfort for the delegates.

- **Lighting**  
**Power:** 15 13 amp sockets  
**Internet Access** - Via Wireless Broadband Connection  
**Access:** via lobby – door size 4' x 6'6"  
**Lighting :** LED and tungsten lighting all user controllable and dimable  
**Miscellaneous** Own toilets
- Suitable for exhibition
- Built in AV equipment



Milton Suite

- Another of our ground floor rooms, the Milton Suite, can accommodate up to 75 delegates and is a very popular room. It has client-controlled heating and lighting and looks out over our grounds and tennis court. It has a small foyer area where coffee can be served.  
**Lighting** Low voltage ceiling spotlights
  - plus Wall lights (dimmer switch)
  - Controls in room
  - Good blackout
  - Natural daylight
- **Power:** 8 -13 amp sockets  
**Internet Access** - Via Wireless Broadband Connection  
**Access:** Via lobby – door size 3'6" x 6'6"  
**Miscellaneous**
  - Telephone
  - Suitable for exhibitions

Treetops



- Situated on the first floor, the Treetops Room is an exceptionally bright and airy room with large windows in facing walls. It is very popular for training courses. This room can accommodate up to 30 delegates classroom-style.

#### Lighting

- Controls in room
- Full Blackout possible
- **Power:** 6 - 13 amp sockets

**Internet Access** - Via Wireless Broadband Connection

**Access:** Via lobby – door size 2'8" x 6'6" Lift access to first floor

Glen Devon Suite



The smallest of our main rooms comfortably holds up to 20 boardroom-style. Recently upgraded with improved lighting and fixed 52 inch flat screen monitor and projector screen.

#### Lighting

- Individually dimmable in room
- Good natural light
- Full Blackout **Power:** 6 - 13 amp sockets

**Internet Access** - Via WiFi Broadband

**Access:** Via reception

#### Miscellaneous

- 52 inch flat screen for computer use
- Fixed wall screen for projector
- Easy wheelchair access



**The Scott Room**

The Scott Room is actually two rooms divided by a double glass door. It is ideal for small meetings requiring to split into sub-groups at regular intervals or for those requiring a private lounge area for coffee adjacent to the main meeting room. The Scott Room is frequently used as a seminar room for larger meetings. The Scott room is used in busy summer months as an overspill for our Lauders Restaurant so it may not always be available for hire

**Internet Access** - Via Wireless Broadband Connection

**Miscellaneous**

- Telephone (Room A)
- Air-conditioned



**The Rosemount Room**

Although usually used as a convenient seminar room in conjunction with another meeting room, the Rosemount can be hired on its own for small meetings and interviews. Being in the centre of the building it is ideal for meetings requiring a fair amount of coming and going – such as interviews. It lends itself particularly well to a boardroom style of layout. The Rosemount has Internet Access via a Wireless Broadband Connection.

**Internet Access** Via Wireless Broadband Connection